

**SOUTHERN FINANCIAL INSURANCE
CHECK LIST
VSI SUPPORTING DOCUMENTS**

A - Coverage A Claims (Physical Damage)

- 1 - Copy of Security Agreement _____
 Copy of Note & Disclosure Statement _____
- 2 - Copy of Lien Filing or Title _____
- 3 - Computer Print-Out or Payments Card _____
- 4 - Documentation of Primary Insurance Cancellation _____
- 5 - Repossession Affidavit _____
- 6 - Credit Bureau Notification _____

B - Errors and Omissions

- 1 - Copy of Security Agreement _____
 Copy of Note & Disclosure Statement _____
- 2 - Copy of Lien Filing _____
- 3 - Computer Print-Out or Payments Card _____
- 4 - Copy of First Meeting of Creditors _____
- 5 - Copy of Proof of Claim Filed with the Court _____
- 6 - First Order of the Court When Received _____

C - Skip and Confiscation

- 1 - Copy of Security Agreement _____
 Copy of Note & Disclosure Statement _____
- 2 - Copy of Lien Filing _____
- 3 - Computer Print-Out or Payments Card _____
- 4 - Detailed History of Collection Activity _____
- 5 - Loan Credit Application _____
- 6 - Current Credit Bureau Report _____

HELP US PROVIDE YOU WITH BETTER SERVICE

Unnecessary delays can be avoided when all required supporting documents accompany your Loss Notice.

Use this Check List for easy reference, and attach it to your Loss Notice.